



Public Course Schedule London 2025

Finance & Accounting

Code	Course Title	Duration	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
FA16	Finance for Non-Financial Professionals	5 days						16-20		4-8	29-3		17-21	
FA17	Effective Budgeting and Operational Cost Control	5 days						23-27		11-15		6-10	24-28	
FA23	Modern Approaches to Management Accounting	5 days											10-14	
FA35	Financial Risk Management, Reporting and Mitigation	5 days							7-11		1-5	20-24		8-12
FA42	Strategic Financial Management	5 days							14-18		8-12	27-31		15-19
FA11	Financial Modelling and Decision Making	5 days						10-14						
FA19	Accounting for Value Added Tax (VAT) in GCC	5 days						30-4		18-22		13-17		1-5
FA31	Financial Accounting and Reporting (IFRS)	5 days						16-20		4-8	29-3		17-21	

Human Resources Management

Code	Course Title	Duration	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
HR9	Identifying Training Needs and Preparing a Development Plan	5 days						30-4		18-22		13-17		1-5
HR26	Compensation, Benefits and Employee relations	5 days							7-11		1-5	20-24		8-12
HR13	People Performance Management	5 days						23-27		11-15		6-10	24-28	
HR5	Workforce Planning to Achieve Strategic Objectives	5 days						2-6	21-25		15-19		3-7	
HR2	Performance Management, Benchmarking and Continuous Improvement	5 days						2-6	21-25		15-19		3-7	
HR22	Talent Management and Succession Planning	5 days							7-11		1-5	20-24		8-12
HR23	Talent Management – Developing Key People	5 days						15-19		4-8	29-3		17-21	
HR31	Recruitment, Selection and People Development	5 days						30-4		18-22		13-17		1-5
HR36	Human Resources Management Using Data and Analytics	5 days							14-18		8-12	27-31		15-19
HR37	Training Design and Facilitation	5 days							14-18		8-12	27-31		15-19
HR51	Workforce Planning and Organisational Strategy	5 days						9-13	28-1		22-26		10-14	
HR61	Managing Workforce Change for HR Professionals	5 days						23-27		11-15		6-10	24-28	
HR7	Organisational Development	5 days						9-13	28-1		22-26		10-14	
HR8	Planning Training and Career Development	5 days						16-20		4-8	29-3		17-21	
HR6-2	Changing Organisational Culture	1 day												
HR6	Strategic Change Management for HR Professionals	5 days						2-6	21-25		15-19		3-7	

Interpersonal Skills

Code	Course Title	Duration	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
IN5	Effective Office Management and Administrative Skills	5 days						30-4		18-22		13-17		1-5
IN22	Interpersonal Effectiveness and Collaborative Employee Relations	5 days						23-27		11-15		6-10	24-28	
IN2	Innovation and Creative Thinking	5 days						9-13	28-1		22-26		10-14	
IN11	Effective Communication and Assertiveness	5 days							14-18		8-12	27-31		15-19
IN3	Influencing Skills and Personal Effectiveness	5 days						2-6	21-25		15-19		3-7	
IN10	Influential Communication and Critical Thinking	5 days						16-20		4-8	29-3		17-21	
IN63	Persuasive Communication using NLP	5 days							7-11		1-5	20-24		8-12

Leadership & Strategy

Code	Course Title	Duration	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
LE36	Developing Leadership Skills for New Managers	5 days							14-18		8-12	27-31		15-19
LE25	Developing Executive Leadership Skills	5 days							14-18		8-12	27-31		15-19
LE5	Business Transformation	5 days						2-6	21-25		15-19		3-7	
LE50	Social Intelligence for Business Leaders	5 days						23-27		11-15		6-10	24-28	
LE58	Breakthrough Leadership	5 days						9-13	28-1		22-26		10-14	
LE33	Leadership, Innovation and Entrepreneurial Skills	5 days						23-27		11-15		6-10	24-28	
LE17	Developing Effective Office Managers and Successful Teams	10 days						30-9				13-22		1-10
LE62	Driving High Performance through Inspirational Leadership and Coaching	10 days						16-25		4-13	29-8		17-26	
LE44	Building and Leading Successful Teams	5 days							7-11		1-5	20-24		8-12
LE31	Breakthrough Leadership and Driving Change	10 days						9-18	28-6		22-1		10-19	
LE26	Team Leadership and Emotional Intelligence	5 days						9-13	28-1		22-26		10-14	
LE3	Leadership Without Boundaries	5 days						16-20		4-8	29-3		17-21	
LE12	Decision Making and Problem Solving for Leaders	5 days						30-4		18-22		13-17		1-5
LE65	Team Leadership and Assertive Communication	10 days							7-16		1-10	20-29		8-17
LE15	Strategy Formulation and Implementation	2 days		6-7	11-12			10-11						
LE55	Visionary Leadership and Strategy	3 days						10-12						
LE94	Digital Transformation	5 days							7-11		1-5	20-24		8-12
LE96	Artificial Intelligence for Business Leaders	5 days						23-27		11-15		6-10	24-28	
LE61	Leading Strategic Change and Driving Innovation	10 days						2-11	21-30		15-24		3-12	
LE64	Developing Leadership Innovation and Decision-Making	10 days						23-2		11-20		6-15	24-3	
LE66	Enhancing Executive Leadership and Personal Influence	10 days							14-23		8-17	27-5		
LE11	Inspirational Leadership and Change	5 days						16-20		4-8	29-3		17-21	
LE1	Visionary Leadership and Strategic Thinking	5 days						9-13	28-1		22-26		10-14	
LE10	Visionary Leadership and Strategic Change	5 days						2-6	21-25		15-19		3-7	
LE20	Commercial Business Strategy for Leaders	5 days							7-11		1-5	20-24		8-12

Code	Course Title	Duration	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
LE24	Inspirational Leadership and Creativity	5 days						16–20		4–8	29–3		17–21	
LE30	Business Planning and Growth Strategies	5 days						30–4		18–22		13–17		1–5
LE7	Business Strategy and Change	5 days							14–18		8–12	27–31		15–19
LE8	Business Strategy Construction	5 days						2–6	21–25		15–19		3–7	
LE92	Strategic Decision Making	5 days						30–4		18–22		13–17		1–5
LE34	Leadership, Innovation and Presentation Skills	10 days								11–20				

Legal & Commercial

Code	Course Title	Duration	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
LC20	Successful Negotiations, Tools and Techniques	5 days						16-20		4-8	29-3		17-21	
LC83	Contract Management	5 days							7-11		1-5	20-24		8-12
LC87	Contract Negotiation and Purchasing	5 days						9-13	28-1		22-26		10-14	
LC5	Dispute Resolution, Conflict Management and Mediation	5 days							14-18		8-12	27-31		15-19
LC15	Effective Tendering Leading to Contract	5 days						23-27		11-15		6-10	24-28	

Management

Code	Course Title	Duration	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
MG25	Risk and Crisis Management	5 days						16-20		4-8	29-3		17-21	
MG41	Organisational Skills for Team Leaders	5 days							14-18		8-12	27-31		15-19
MG26	Coaching and Mentoring for Team Leaders	5 days						23-27		11-15		6-10	24-28	
MG23	Building and Managing High Performance Teams	5 days							7-11		1-5	20-24		8-12
MG15	Essential Planning, Organisation and Delegation	5 days						9-13	28-1		22-26		10-14	
MG45	Mini MBA	5 days						9-13	28-1		22-26		10-14	
MG12	Effective Management Using Performance Measurement	5 days							14-18		8-12	27-31		15-19
MG14	Analysing Resources, Competencies and Strategic Capabilities	5 days						16-20		4-8	29-3		17-21	
MG19	Business Process and Management of Change	5 days							14-18		8-12	27-31		15-19
MG20	Lean Leadership – A Strategic Guide to Sustainable Change	5 days						9-13	28-1		22-26		10-14	
MG24	Risk Management and Decision Making	5 days							7-11		1-5	20-24		8-12
MG33	Effective Operational Management	5 days							7-11		1-5	20-24		8-12
MG51	Building a World-Class Organisational Culture	5 days						30-4		18-22		13-17		1-5
MG13	Influential Presentation Skills and Report Writing	5 days						30-4		18-22		13-17		1-5
MG93	Strategic Management for Directors and Senior Managers	5 days						23-27		11-15		6-10	24-28	
MG60	Organisational Strategy and Digital Transformation	10 days						30-9				13-22		1-10
MG7	Change Management for Global Organisations	5 days						16-20		4-8	29-3		17-21	
MG59	Strategy and Organisation Development	5 days						30-4		18-22		13-17		1-5
MG10	World-Class Management	5 days						2-6	21-25		15-19		3-7	
MG3	Corporate Risk Analysis and Driving Change	5 days							21-25		15-19		3-7	

PR, Media and Marketing

Code	Course Title	Duration	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
PR43	Creating Digital Strategy for PR and Marketing Professionals	5 days							7-11		1-5	20-24		8-12
PR16	Cybersecurity for Non-IT Leaders	5 days						23-27		11-15		6-10	24-28	
PR8	Developing Essential Public Relations Skills	5 days						30-4		18-22		13-17		1-5
MK27	Introduction to Marketing	5 days						30-4		18-22		13-17		1-5
MK9	Effective Marketing Communication	5 days						16-20		4-8	29-3		17-21	
PR24	Event Planning	5 days							14-18		8-12	27-31		15-19
PR36	Delivering Effective PR Communications	5 days						9-13	28-1		22-26		10-14	
MK12	Strategic Communications Management	5 days						2-6	21-25		15-19		3-7	
MK21	Strategic Marketing Management	5 days							7-11		1-5	20-24		8-12
PR12	Public Relations Strategy for PR Professionals	5 days						2-6	21-25		15-19		3-7	
PR32	Facing The Media	2 days								4-5				
PR26	Advanced Protocol and Events Management	5 days								4-8	29-3		17-21	

Projects, Logistics, Quality & Audit

Code	Course Title	Duration	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
PL7	Quality Assurance and Auditing	5 days						16-20		4-8	29-3		17-21	
PL34	Fundamentals of Supply Chain Management	5 days							14-18		8-12	27-31		15-19
PL28	Successful Project Management	5 days						9-13	28-1		22-26		10-14	
PL13	Best Negotiation Skills for Procurement and Sourcing	5 days						30-4		18-22		13-17		1-5
PL16	Effective Project Procurement Management	5 days						2-6	21-25		15-19		3-7	
PL19	Project Planning and Control	5 days						23-27		11-15		6-10	24-28	
PL25	Best Practice in Managing Procurement	5 days						30-4		18-22		13-17		1-5
PL22	Project Management for Department Heads	5 days							14-18		8-12	27-31		15-19
PL31	Advanced Project Management	5 days							7-11		1-5	20-24		8-12
PL10	Advanced Commercial Awareness	5 days						23-27		11-15		6-10	24-28	